

ASSOCIATE DIRECTOR, SPECIAL YOUTH SERVICES

Archdiocese of Galveston-Houston

St. Dominic Chancery
2403 Holcombe Blvd
Houston, TX 77021

Summary:

The Archdiocese of Galveston-Houston is currently seeking an Associate Director for the Special Youth Services department. The Associate Director will be responsible for the development of program curriculum in addition to offering consultation, resources and advocacy for ministry to at-risk and troubled youth. The Associate Director will recruit, train, and lead groups of volunteers who provide programs and group activities for at-risk and troubled youth as well as pastoral counseling for youth detained in juvenile probation facilities.

This position reports to the Director of Special Youth Services and will also interface with members of the Office of Youth Ministry, the Office of Correctional Ministries, as well as other archdiocesan and parish staff, as appropriate.

Minimum Qualifications:

Required:

- Bachelor's Degree (Theology, Social Work or a related field)
- two to four years' experience in Catechesis and Youth Ministry
- Strong interpersonal relation, communication, organization and execution skills
- Group facilitation, program development and facilitation skills
- Computer literacy

Preferred:

- Masters Degree (Theology, Social Work or a related field)
- Bi-lingual English/Spanish preferred
- Familiarity with the Catholic faith.

Qualified candidates are encouraged to send a resume, letter of interest, and salary history to: hr@archgh.org with **AD, Special Youth Services** in the subject field.