



CIRCLE LAKE RETREAT CENTER 2011-2012 FEE SCHEDULE

Every effort will be made to accommodate your request for specific buildings and houses. However, we reserve the right to assign or reassign buildings as determined by occupancy levels or maintenance demands.

Houses	(1-12 sleep 5-9 persons, H 15 + 17 sleep 15 persons)	
Day Use	(09:00 am – 03:00 pm)	\$ 120.00
Overnight Use	(03:00 pm – 12 Noon)	\$ 22.50 pp/pn**
H 1-12	5 person minimum 9 person maximum	\$ 112.50 and up
H 15, 17	10 person minimum 15 person maximum	\$ 225.00 and up

St Francis Hall	(100 persons indoors + 30 on patio)	
Weekday M-Th	Day Use (09:00 am – 03:00 pm)	\$ 200.00 per day
Weekend Fri-Sun	Day Use (09:00 am – 03:00 pm)	\$ 250.00 per day
Weekday M-Th	(03:00 pm check in – noon check out)	\$ 200.00 per day
Weekend Fri-Sun	(03:00 pm Friday – Sunday noon)	\$ 250.00 per day
Coffee Service	required per person/per day	\$.25 pp/pd

St. Vincent de Paul Hall	(seating for 64 persons indoors + 20 on patio)	
Weekday M-Th	Day Use (09:00 am – 03:00 pm)	\$ 200.00 per day
Weekend Fri-Sun	Day Use (09:00 am – 03:00 pm)	\$ 250.00 per day
Weekday M-Th	(03:00 pm check in – noon check out)	\$ 200.00 per day
Weekend Fri-Sun	(03:00 pm Friday – Sunday noon)	\$ 250.00 per day

Holy Family Conference Center	(125 persons conference/ 175 auditorium)	
Weekday M-Th	Day Use (09:00 am – 03:00 pm)	\$ 350.00 per day
Weekend Fri-Sun	Day Use (09:00 am – 03:00 pm)	\$ 500.00 per day
Weekday M-Th	(03:00 pm check in – noon check out)	\$ 350.00 per day
Weekend Fri-Sun	(03:00 pm Friday – Sunday noon)	\$ 400.00 per day

Full/Demi /Mini Facility Rates	(3:00 pm Fri – 12 Noon Sunday)	
Mini Weekend /Weekday	H-15 & 17, SVDP (30 person min)	\$ 1750.00
Demi Weekend/Weekday	H 1-12 SFH, CC (75 person min)	\$ 4300.00
Demi (4 day Weekday)	H 1-12 SFH, CC (75 person min)	\$ 5250.00 minimum
Full Facility Weekday	All houses, SVDP, SFH, CC (100 person min)	\$ 5000.00 minimum
Full Facility Weekend	All houses, SVDP, SFH, CC (100 person min)	\$ 5500.00 minimum
Full Facility (4day wknd)	All houses, SVDP, SFH, CC (100 person min)	\$ 9500.00 minimum
Additional guests over minimum (charge per person per night)		\$22.50

OTHER FEES		
Deposit	Security deposit on each building reserved	\$ 1 20.00
Cleaning Fee	(Conference center and dining rooms only)	\$ 60.00 per building
Day Use	(09:00 am – 03:00 pm) individuals	\$ 6.00 per person
Fishing	non guest	\$ 6.00
Golf Cart Charge	No charge for your first cart, thereafter	\$ 25.00 each per weekend
Preconference Set Up (full facility only)		\$ 500.00 *

*Includes overnight use of 1 house, CC, SFH after 3:00 pm the day before event .

** per person per night/day

Due to the overwhelming demand for the use of this property, check in and check out times are STRICTLY ENFORCED. Early check in may be permitted on space available basis. An additional day use fee will be assessed per building occupied when space permits. This assessment includes overnight storage of any items in halls, kitchen and/or houses.